



**April 19, 2013**

**Commissioner Paul Galanti**  
Virginia Department of Veterans Services  
900 East Main Street  
Richmond, VA 23219

**RE: Request for Virginia Values Veterans Bronze Level Certification**

Dear Commissioner Galanti,

PEAK Institute hereby requests to enter the Virginia Values Veterans (V3) Certification Program. We have received the training required to execute a Veteran Talent Acquisition and Retention (Vet Pipeline) Program to meet our future hiring needs. We understand how we will continue to focus our hiring and retention efforts to specifically hire and retain Veterans.

We believe Veterans, including serving Guardsmen and Reservists, will play an essential role in the recapitalization of our workforce and will be the future leaders of our business.

PEAK Institute is a Training, Testing, and IT business in the under 50 employee category with intermittent hiring requirements. Over the next year, PEAK Institute\_ expects to hire one(1) new employee of which we plan to hire a minimum of 100% Veterans. We also pledge to retain that employee for at least 1 year.

We are excited to do our part in the Commonwealth of Virginia to re-capitalize our workforce with Veterans thereby energizing Virginia's economy and being a leading example of how Virginia Values Veterans.

Respectfully Submitted,

Marshall Whaling  
President